



AGENDA

May 20, 2019 ♦ 7:00 p.m.
Wattsburg Area Elementary School

I. Call to Order – Dr. Andy Pushchak, Board President

- A. Pledge
- B. Roll Call:
 - Mr. Eric Duda Dr. Bill Hallock Mr. Josh Paris
 - Mrs. Julie Piekiewicz Marty Pushchak Mrs. Brenda Sandberg
 - Mr. Aaron Snippert Mrs. Amanda Thayer-Zacks Dr. Andy Pushchak
- C. Approve Agenda
- D. Approve Minutes from the April 15, 2019 Regular Board Meeting and the May 13, 2019 Work Session and Finance Committee Meetings.

II. School Reports

III. Guest and Citizen Comments

- A. All visitors will be recognized and directed by the Board President.
- B. Visitors that have requested to be on the agenda are limited to 10 minutes.
- C. Visitors not on the agenda must sign the visitor's log and are limited to 5 minutes.

IV. Superintendent's Report – Mr. Ken Berlin

V. Business Administrator's Report – Mrs. Vicki Bendig

A. Treasurer's Reports

[General Fund](#): \$8,979,059.92

[Capital Projects](#): \$9,742.62 (Mar) \$9,746.62 (Apr)

[Cafeteria Report](#): \$(1,243.84) YTD \$(16,504.61)

B. Bills

[Exhibit A1](#) Checks Already Written: \$47,000.22

[Exhibit A2](#) Checks Already Written: \$120,197.38

[Exhibit A3](#) General Fund Bills: \$348,856.82

[Exhibit B](#) Cafeteria Bills: \$25,318.37

[Exhibit C](#) Capital Project Fund Bills: \$74,385.95

[Exhibit D](#) SHS Activity Fund Report: \$72,457.58

- **Motion:** To approve the reports, payments and invoices as presented.

VI. Legal Advisement – Dr. Andy Pushchak

LA – 1 (A) Appointment of School District Solicitor for the 2019-2020 Fiscal Year

- **Motion:** To appoint the firm of Knox, McLaughlin, Gornall and Sennett with Ms. Christine McClure as the School District's solicitor and Mr. Mark Kuhar as the Labor Relations solicitor for the 2019-2020 fiscal year.

LA – 2 (A) Sale of Parcel from Repository for Unsold Property Taxes

- **Motion:** To approve the sale of Property Index Number 25-011-040.0-014.00 90x181.25 IRR, Tate Road, Erie from the Erie County Repository.

VII. **Finance – Mr. Marty Pushchak**

F – 1 (A) Elect Treasurer for the 2019-2020 Fiscal Year

- **Motion:** To elect Northwest Savings Bank (Wattsburg Branch) as the WASD Treasurer for the 2019-2020 fiscal year and to authorize Justin Terrill to be the designated signatory.

F – 2 (A) Designation of Depository for the 2019-2020 Fiscal Year

- **Motion:** To approve Northwest Savings Bank (Wattsburg Branch) as the WASD Depository for the 2019-2020 fiscal year.

F – 3 (A) Appoint Current Delinquent Per Capita Tax Collector

- **Motion:** To appoint Berkheimer Associates as the current delinquent per capita collector for the 2019-2020 fiscal year.

F – 4 (A) Budgetary Transfer

- **Motion:** To authorize the Business Administrator to transfer \$74,385.95 from the Committed Reserve Fund to the Capitol Project Fund for the WAMS HVAC renovation and mechanical upgrades and assign it to the Capital Projects Fund for Application 2 of the WAMS HVAC GESA Project.

VIII. **Building and Grounds – Mr. Aaron Snippert**

B – 1 (A) Facility Use Request

- **Motion:** To approve the use of the elementary center gymnasium by the Soccer Club all Saturdays in October and November 2019, 8:00 AM – 8:00 PM at no cost to the requestor.

IX. **Personnel – Mrs. Brenda Sandberg**

P – 1 (A) Kelly Substitute Additions

- **Motion:** To approve the additions to the Kelly Educational Staffing Substitute List as outlined.

Nicole Anderson

Albert Hilinski

Tami Kent

Cecelia Hibbler

P – 2 (A) Appointments

- **Motion:** To approve the following appointments:
 - Diana Twaroski as Cafeteria Aide, Class C, 3 hours/day, 180 days/year at the rate of \$12.14/hour effective June 3, 2019.
 - Donald Einhouse as SHS Health and Physical Education Teacher at Bachelor's Step 1 effective the 2019-2020 school year.
 - Tammy Riccardi as a long-term substitute Speech Therapist at Master's Step 1 anticipated August 21, 2019 through November 26, 2019

P – 3 (A) Extended School Year Aides

- **Motion:** To approve the following Extended School Year positions throughout the month of July 2019 and possibly into August 2019 to be paid at the contractual rate according to the WASD/WESPA Collective Bargaining Unit Agreement.

- Aides
Michael Pettinato Tish Wells Jerry Adamus
Dorene Johnston Laura D'Angelo

- Melissa Jill Pence as extended School Year Medical Assistant

P – 4 (A) Tech Integrator Job Description

- **Motion:** To approve the Tech Integrator Job Description as outlined in [Exhibit E](#).

P – 5 (A) Tech Integrator MOA

- **Motion:** To approve the Tech Integrator MOA between WASD and WEA as outlined in [Exhibit F](#).

P – 6 (A) Tuition Reimbursement Requests

- **Motion:** To approve the tuition reimbursement requests as outlined in [Exhibit G](#).

P – 7 (A) Conference Requests

- **Motion:** To approve Meredith Reininger and Julie Danowski to attend Handle with Care Recertification on June 13, 2019 in Erie, PA at an estimated cost of \$900. Funds from Special Education.

P – 8 (A) Resignations

- **Motion:** To accept the resignation of Annelise Hatton, 6th Grade ELA/Social Studies Teacher effective June 7, 2019.

X. **Policy – Mrs. Julie Pikiewicz**

XI. **Curriculum – Dr. Bill Hallock**

C – 1 (A) Seniors for Graduation

- **Motion:** To approve those seniors who meet all graduation requirements to receive a Seneca High School diploma as outlined in [Exhibit H](#).

C – 2 (A) Approval of Academic Services

- **Motion:** To approve academic services of LearnWell for a hospitalized SHS 9th grade student beginning April 25, 2019 and anticipated ending date of May 27, 2019.

C – 3 (A) Homebound Instruction

- **Motion:** To approve the extension of homebound instruction of a SHS student anticipated for the duration of the school year (June 6, 2019).

C – 4 (A) Erie County Special Education Transition Program

- **Motion:** To approve the Special Education Transition Operating Agreement as outlined in [Exhibit I](#).

XII. **Technology – Mr. Josh Paris**

XIII. Transportation – Mr. Eric Duda

T – 1 (A) Transportation Requests

- **Motion:** To approve the transportation requests and ratification of field trips since last meeting as outlined.

SHS Health Class	Thursday, May 9, 2019	Erie County Prison	\$200.00	Student Activities
AFJROTC	Friday, May 10, 2019	Presque Isle, Sara's	\$250.00	Student Activities
Grade 4	Friday, May 31, 2019	Wattsburg Area Middle School	\$0.00	
Grade 2	Wednesday, June 5, 2019	Tom Ridge Enviro. Center	\$450.00	PTO
Grade 6	Wednesday, June 5, 2019	Waldameer	\$2,889.00	Student Activities

XIV. Athletic/Extra-Curricular – Mrs. Amanda Thayer-Zacks

AE – 1 (A) Volunteer List

- **Motion:** To approve Christopher Dallas, Dannette Kimmy, Lisa Messenger and Megan Pound as additions to the WASD Volunteer List.

AE – 2 (A) Extra Curricular Resignation

- **Motion:** To accept the resignation of MaryBeth Hengelbrok, Class of 2021 Advisor effective May 6, 2019.

AE – 3 (A) Game Help

- **Motion:** To approve the addition of Walter Staab to the 2018-2019 Game Help List.

XV. Miscellaneous

M – 1 (A) Surplus Items

- **Motion:** To declare items as surplus as outlined:
 - 1 pull down world map
 - 32 Textbooks-Creating America: A History of the United States - McDougal and Littell 2002
 - 131 Textbooks - Harcourt Horizons States and Regions - Copyright 2005 by Harcourt INC
 - 125 Textbooks - Language Arts - MacMillian/McGraw-Hill, Copyright 2005

XVI. Erie County Technical School – Dr. Bill Hallock

XVII. Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak

XVIII. Board Correspondence and Dialogue

XIX. Adjournment